

MINDSET ENGLISH / FREE LEARNING RESOURCE

Study Abroad English Checklist

A practical language and document-planning guide for preparing better questions and clearer next steps.

FORMAT	BEST FOR	USE IT IN
Planning checklist	Learners exploring international study options	Before shortlisting or adviser meetings

Discover the pattern. Repeat the pattern. Use the pattern until English becomes automatic.

Created by MindSet English for personal learning and reflection.

PART 01

Clarify the goal before searching

A useful shortlist starts with a clear learning goal. Separate your preferences from the requirements that must be verified officially.

YOUR STUDY GOAL

- ☐ Subject or programme area I want to explore
- ☐ Preferred qualification level and intended start period
- ☐ Countries or cities I want to compare - and why
- ☐ Budget questions I need to investigate
- ☐ Academic, career, or personal outcome I want from the programme

Describe your goal in three clear sentences:

Preference

Something you would like, such as location, class style, programme focus, or campus environment.

Requirement

Something the institution or authority states officially, such as entry evidence, deadlines, or language results.

PART 02

Build a responsible shortlist

Record the official source for every important requirement. Information can change, so a saved link and checking date matter.

PROGRAMME	OFFICIAL SOURCE	LANGUAGE REQUIREMENT	DEADLINE / CHECK DATE

QUESTIONS TO VERIFY

- ☐ Which requirements apply to my exact programme, intake, and applicant profile?
- ☐ Which language tests and result dates are accepted?
- ☐ Are documents submitted directly, through a platform, or through another process?
- ☐ Where are current fees, funding information, and refund terms published?

PART 03

Prepare the English you may need

Language preparation can support applications, study, interviews, and daily life. Start from your current level and the confirmed needs of your route.

LANGUAGE PREPARATION

01 Take an indicative level assessment and record your current strengths and priorities.

02 Check whether the programme publishes a formal language requirement and accepted evidence.

03 Practise explaining your academic interests, experience, and study goals naturally.

04 Prepare questions for institutions and practise asking for clarification.

05 Build academic reading, note-taking, discussion, or IELTS skills where your route requires them.

Thirty-second introduction

Who are you, what do you want to study, and what is the main reason for that choice?

One-minute explanation

Describe one experience that prepared you for the programme or made you interested in the subject.

English skill I need most for my next step:

PART 04

Organise documents and next actions

This is a planning page, not a universal document list. Use it to record what your official sources and advisers confirm for your specific route.

DOCUMENT QUESTIONS TO ORGANISE

- ☐ Identity and contact information
- ☐ Academic records or qualification evidence
- ☐ Language evidence where required
- ☐ Programme-specific statements, references, portfolio, or other evidence
- ☐ Financial, funding, application, or payment information
- ☐ Any additional steps confirmed by the institution or relevant authority

My three next actions, with owner and target date:

Important: Admission, scholarship, visa, and immigration requirements and outcomes are controlled by the relevant institutions and authorities. This checklist is an educational planning tool and does not replace official guidance or guarantee an outcome.